407 Galisteo St, Santa Fe, NM 87501 (505) 827-4985

Governor Michelle Lujan Grisham

Cabinet Secretary Wayne PropstDeputy Cabinet Secretary Renee Ward
Acting State Controller Mark Melhoff

DATE: April 1, 2025

TO: State Agency CFOs

SUBJECT: FCD Memo FY25-004 – FY25 Year-End Closing Instructions

Instructions documenting the requirements and deadlines for the closing of fiscal year 2025 have been issued by the Financial Control Division (FCD). The document can be downloaded from the DFA website at https://www.nmdfa.state.nm.us/financial-control/resource-information/year-end-closing/.

Feel free to contact me directly if you have any questions.